

North Kitsap Trails Association
Board of Directors Regular Meeting

December 17, 2016

Directors in Attendance: Patsy Bryan, Duke Bourgeois, Linda Berry-Maraist, Evan Stoll, Deborah Weinmann, Don Willot, Jon Rose, Sandee Watson
Directors Absent: Brooke Hammett, Jeff Ozimek, John Kuntz, Mark Schorn
Recording Secretary: Deborah Weinmann

A. Business

1. Call to Order - Agenda Review

The Board of Directors meeting of the North Kitsap Trails Association was called to order by President Evan Stoll at 4:43 P.M. on December 15, 2016. No changes to the agenda.

2. Consent Agenda

MOTION: Don Willot moved to accept the November meeting minutes.
Seconded by Duke Bourgeois.
Passed unanimously.

3. Treasurer's Report

- a. Cash on hand as of Nov. 30, 2016 is \$54, 909.63. No transactions since last month.
- b. 2017 Proposed Administrative Budget - The budget Evan Stoll presented was reviewed. \$200.00 was added for recruiting volunteers and membership functions.

MOTION: Duke Bourgeois moved to accept the 2017 Administrative Budget as presented with the addition of \$200.00 in funds allocated for Volunteer and Membership functions for a total of \$1700.00.
Seconded by Patsy Bryan.
Passed unanimously.

4. Elect Officers

- a. Nominated by vote and passed by all people present: President - Evan Stoll, Vice-President - Don Willott, Secretary: Sandee Watson and Debbie Weinmann – recording secretary, and Treasurer - Duke Bourgeois.
 - i. Evan will make contact with Brooke Hammett and Jeff Ozimek to determine their interest in a continuing board position.
 - ii. Jon Rose will take on an advisory role for the NKTA. He is committed to the SOT and the work involving the land and easement on the Divide Property.
- b. Mid-year appointed board members Sandee Watson and Debbie Weinmann needed to be reappointed for a new term as outlined in the NKTA bylaws.

MOTION: Patsy Bryan moved to reappoint Sandee Watson and Debbie Weinmann to the NKTA board [Positions expire 12/18].

Seconded by Don Willot.
Passed unanimously.

- c. Conflict of Interest forms were completed by the board members present.

B. Reports - Committees/Projects/Updates

1. President's Report

- a. REI OptOutside** - The event on the Friday after Thanksgiving was attended by over 70 people, many from Seattle.
- b.** Potential volunteer and/or board member - Evan will schedule a meetings with Amy Sutton in the near future.
- c.** REI 2016 Grant Report - Evan wrote a report which was shared. Board members provided feedback on the report.
- d.** Carsonite posts - Evan showed the carsonite posts and potential system for numbering roads and trails in the Port Gamble Heritage Park. This is a work in progress.
- e.** NKTA Name Tags - clip-on name badges will be created for board members to wear during events. (40 for \$72, part of administrative budget)
- f. 2017 Planning Meeting - Thursday, January 26, potluck, from 4:30-7:30 at Evan's house in Kingston.** This meeting will take the place of NKTA's regular Board of Director's meeting for January. Evan is asking each person to examine their interests and vision for the NKTA. Additionally, send your thoughts and ideas to Evan on the following topics and bring them to the planning meeting.
 - i. How to organize NKTA officers and committees
 - ii. Revisit the purpose/mission of the NKTA and decide what to focus on in 2017
 - iii. Ideas for increasing volunteers
 - iv. Ideas for improving communication
 - v. Ideas for improving meetings

2. Communications

- a.** Newsletter - The NKTA newsletter was emailed to members in early December.
- b.** NKTA Website - We are hoping to communicate with Andrew about updating the website at the January planning meeting or when he is available.

3. Trail Project Work/Fund Raising Communications

- a.** Thinning has begun on both sides of Road 1100 in the Port Gamble Heritage Park.
- b.** Trails Work Party - On November 19, about a dozen volunteers made improvements on the Stumps trail and rerouted the beginning off of Road 1100. AmeriCorps volunteers did not attend.
- c.** Forest & Bay Coalition Fund Raising
 - i. NKTA will be sending \$10,000 in matching funds to Forterra by the end of 2016
 - ii. \$3.5 million is needed by June 2017
 - iii. Don Willott will be attending a meeting regarding fund raising
 - iv. Individual donations of \$2,500 (buy an acre) will be recognized on the property in the future in some way, possibly on a sign. It was suggested that the NKTA be recognized in some way for fundraising efforts.

4. Linda Reports

- a. The request for funding made to the state legislature for a ride park on the Port Gamble property may need to be adjusted to reflect the increase in land value.

5. Don Reports

- a. Sound to Olympics Trail - Stakeholders toured the Port Gamble property in November. Consultants are focusing on the challenging topography. Logging road GPS data is being researched as well as data from a previous Olympic Property Group survey.
- b. Olympic Discovery Trail Appreciation Day (Blynn) - Connections were made with Jeff Bowman, President of the Peninsula Trails Coalition. The Bainbridge Island Oatmeal Club presented on the status of the Olympic Discovery Trail. WADOT is still working on construction details for the STO intersection at Winslow Way and Hwy 305. Possible spring construction start date. Grant for the bridge at Vinland Lane (Bainbridge) continues to move forward with a Request for Qualifications set to go out in the next few months.

C. New Business

~~1. County rural shoulder requirements – Evan shared the memo from the County Engineer regarding rural shoulder paving along Miller Bay Road.~~

~~2. Tom Doty request for brass culvert tabs~~

~~— MOTION: Sandee Watson moved to approve up to \$60 for brass number tags for the NKHP volunteers to complete their culvert identification project.~~

~~— Seconded by Patsy Bryan.~~

~~— Passed unanimously.~~

3. Planning Meeting - Thursday, January 26, potluck, from 4:30 - 7:30 at Evan's house in Kingston - 26730 Sunnyview Lane. Directions will be emailed. This meeting takes the place of the regular January meeting.

MOTION: Evan Stoll moved to adjourn the meeting.

Seconded by Sandee Watson.

Approved Unanimously.

Meeting Adjourned at 6:40 P.M.

Respectfully submitted,
Deborah Weinmann, NKTA Board Member