

**North Kitsap Trails Association
Board of Directors Regular Meeting
January 14, 2013**

Attendees: Linda Berry-Maraist, Don Willott, John Kuntz, Dave Haley, Mark Schorn, Brooke Hammett, Evan Stoll, Duke Bourgeois

Absent: Russ Perisho, Jon Rose

Guest: Carolina Veenstra, recording secretary

A. Business

1. Call to Order – Agenda Review

The Board of Directors annual meeting of the North Kitsap Trails Association was called to order by Mark Schorn, vice president at 5:07 P.M. on January 14, 2014.

There were no changes to the agenda.

Mark explained that he will be sending the agendas out a week in advance. Anyone wishing to make a report must inform him to be on the agenda. At this time, let Mark know if this is a discussion or action item.

2. Consent Agenda/Minutes of the Previous Meeting

The only item is approval of the previous meeting minutes.

MOTION: Dave moved to approve the minutes of the 12-12-13 annual meeting minutes, Rev. 1, as distributed by email.

Brooke seconded the motion

Approved unanimously

3. Treasurer's Report

Treasurer John K. submitted the financial report for 12/12/13.

The balance of the account as of 1-14-04 is \$19,528.59. Pending balance with outstanding income and allocations is \$17,377.71.

a. Evan reported he purchased Quickbooks for \$187.94.

b. Evan reported that he and John K are the 2 signatures on the card at the bank.

MOTION: Linda moved to approve the treasurer's report as submitted.

Duke seconded the motion

Approved unanimously

B. Reports - Committees/Projects/Updates

1. Executive Committee Report

a. The board retreat will be held the evening of Friday, January 24, 2014, from 4-8 P.M. at the board room below the General Store in Port Gamble. Dinner will be potluck.

- b. Linda distributed the draft agenda for the retreat that the executive committee worked to create. The goal of the retreat is to create a work plan and budget for 2014.
 - c. Linda and Don met with the Public Works staff; items discussed were:
 - 1) E-W STO study across the Divide Property, the Speed property connection and the possibility of recovering expense for the Speed property wetlands study.
 - 2) STO across NKHP expansion property and ADA requirements for paving.
 - 3) Public Works will be hiring for a new non-motorized planner (to replace Bill Z. who retired).
 - d. Linda reported that Kitsap County is looking at closing Little Valley Road. There is currently a proposed traffic light at this location to be built by developer Edward Rose. Linda proposed meeting with Commissioner Gelder to advocate making Little Valley Road a non-motorized route while retaining the traffic light.
 - e. Linda recommends that NKTA submit RCO grant application for Port Gamble land, Divide Property or Ride Center for this coming round of WWRP Recreation grant cycle.
 - f. Linda reports that Millie's Trail historic signs have been confirmed.
 - g. Parks department staff would like to meet with NKTA and Linda would like to set up a meeting in February.
 - h. Linda and Don will attend a meeting with Representative Derek Kilmer on January 17.
 - i. Dave asks that all board members fill out an updated conflict of interest form.
2. Sound to Olympics Trail Report
- a. Don reported that 3 design teams were interviewed for the STO Phase 1 WSDOT Complete Streets Project on Bainbridge Island and a recommendation was made.
 - b. The city of Bainbridge is in the process of redesigning the Waterfront Park which will include improvements to the wooden bridge.
 - c. Don met with the leadership of Bainbridge non-motorized groups and shared information on the projects in North Kitsap.
3. North Kitsap Forest and Bay Project Report
- a. There will be a KFPP meeting January 15 centered on discussion of the current Indiegogo on-line fundraising effort. Linda, Evan and Don will represent NKTA. A discussion concluded they would relay these recommendations to NKFB:
 - 1) The fundraising message needs to express a greater sense of urgency.
 - 2) It should be made clear that this fundraising effort is an initial goal, not the final and that any extra money raised should go to the uplands.
 - 3) Fundraising should reach out to trail users.
 - b. The communications committee will draft wording to send to NKTA list for fundraising effort.
 - c. Linda reported on the KFPP land use committee recommendation to allow GMA compliant clustering as a means to permanently conserve as much land as possible for public use.

4. Water Trails Report
 - a. John Kuntz reported that he met December 19 with Dennis Oost, Sue Abbot and Patti Hoke-Graff for an overview of the Kitsap Water Trail management grant that included discussions of overall goals, definition of geographic region and drafting of vision statement. The trail has been renamed the Kitsap Peninsula Water Trail. Those attending were defined as the project management team. This team will coordinate the advisory board that represents individual stakeholders. John asked that NKTA be part of the advisory board. More discussion is needed but at this time there was a general agreement that NKTA should be on the advisory board.
5. Fundraising Report
 - a. Linda reported that NKTA will one of the non-profits to benefit from the Great Kitsap Great Give in May.
6. Trails Report
 - a. Mark reported that he will be attending the next EMBA meeting where they will continue to discuss to develop the concept of a Ride Park on the Port Gamble land.
 - b. There has been some discussion of developing a proposed conceptual trail plan for the entire Port Gamble block to help with fundraising efforts. Mark asked if NKTA would lead this effort so as to include all user groups. This will need further discussion but at this time, general agreement is that NKTA should lead.
7. Communications Report
 - a. Dave reported that the software used to create the first brochure cannot be used to make changes. He has spoken to Carol Kaufman who offered to help update it. Dave asked what changes people think are needed. There is a desire to keep the format somewhat the same as it our brand; but some map, photos, some text and color changes were voiced. Specific decisions will be made by Communications.

C. Old Business

None

D. New Business

1. Linda suggests that NKTA make a presentation at the Washington Trails Association annual meeting in October in Bellevue. The presentation could be on Port Gamble land and Divide Property projects. Proposal due February 25.

E. Other

The next meeting will be February 27, 3-5 P. M.

It was moved, seconded and passed to adjourn the meeting
Meeting adjourned at 5:02 P.M.

Respectfully submitted,
Carolina Veenstra, temporary recording secretary

**North Kitsap Trails Association
Board of Directors Regular Meeting Agenda
January 14, 2014, 5-7pm**

A. Business

1. Call to Order – Agenda Review
Consent Agenda/Minutes of the Previous Meeting
Treasurer’s Report Evan 5 min

B. Reports - Committees/Projects/Updates

1. Executive Committee Report
 - a. Board retreat - informational 5min
(Linda to present retreat agenda)
1. Sound to Olympics Committee Report - Don will update 5 min
2. Liaison Committee Report
3. Kitsap Forest and Bay Project Report
 - a. Gift report - informational Linda 5 min
 - b. KFBP fundraising campaign Linda 15 min
Action item : approval of NKTA support and extension funding to include uplands block
4. Water Trails Report
5. Fundraising Report.
6. Trails Report
 - a. Trail Plan for Port Gamble Block Mark 15 min
Action item: set up group including all user groups to develop Port Gamble Trail Plan.
 - b. Divide Block Linda 10 min
7. Communications Committee
 - a. Brochure update Dave 5 min
8. North Kitsap Heritage Park Report

C. Old Business

None.

D. New Business

1. Washington Trails Association annual meeting: Linda 10 min
Action Item: should we put a proposal together highlighting STO/ KFBP

E. Other The next NKTA regular board