

North Kitsap Trails Association
Board of Directors Regular Meeting
July 24, 2014

Directors in Attendance: Linda Berry-Maraist, Don Willott, Mark Schorn, Dave Haley, Duke Bourgeois, Evan Stoll, John Kuntz (part time)

Directors Absent: Russ Perisho, Jon Rose, Brooke Hammett

Guests: None

A. Business

1. Call to Order – Agenda Review

The Board of Directors meeting of the North Kitsap Trails Association was called to order by Mark Schorn, vice president at 3:10 P.M. on July 24, 2014.

The agenda was reviewed and no changes made.

2. Consent Agenda/Minutes of the Previous Meeting

The only consent agenda item is approval of the previous meeting minutes.

Approval of the June 26 minutes was tabled until the August meeting due to late distribution of changes to the draft.

3. Treasurer's Report

Evan Stoll, Treasurer, submitted the financial report (previously distributed by email).

The balance of the account as of 7-21-14 is \$38,073.99 with obligations of \$15,596.96.

MOTION: Linda moved to adopt a formal budget of \$3,000 for Raab Park and \$800 for Kingston Village Green

Duke seconded

Approved unanimously

MOTION: Duke moved to approve the treasurer's report as submitted with corrections to the date and additional notations to obligated funds categories.

Don seconded

Approved unanimously

Evan discussed the conversion to QuickBooks and submitted a form as a guideline for reporting expenses for reimbursement with expense type codes.

B. Reports - Committees/Projects/Updates

1. Sound to Olympics Trail Report

Don Willott reported on the status of the Bainbridge Island's Olympic Drive non-motorized improvement project. Three draft concepts will be proposed for public comment at a public meeting at 7 P.M. Wednesday, July 30 at the Bainbridge City Hall.

This project is intended to improve both bicycle and pedestrian safety and accessibility between the toll booths and Winslow Way. Discussion followed.

MOTION: Mark moved that NKTA support concept #5 of the proposals.

Duke seconded

Approved unanimously

2. Water Trails Report

a. John Kuntz reported that an event will be planned to celebrate National Water Trail designation of the Kitsap Peninsula Water Trail.

b. The 2014 Paddle Kitsap "Ride the Tide" paddle will be held Saturday, August 23, 9 AM to 4 PM. The route is from Port Orchard to the Old Town Silverdale Waterfront Park.

c. Supplies of the water trail map brochure are running low.

MOTION: Mark moved to approve \$150 for printing additional copies of the map.

Evan seconded

Approved unanimously

d. The grant application for National Park assistance for the water trail planning is in review.

e. The need to start moving on the Water Trails Project was discussed. NKTA should be able to identify "obvious" locations and get signage put up for them. We only have 4-5 months in which to act.

3. Communications Committee Report

a. Linda previously sent the report of the Communications Committee meeting of July 22 via email.

b. The committee recommends upgrading NKTA's 3-fold display board to a professional quality board with new Velcro mounted graphics. We will have the ability to change content without changing the board.

MOTION: Linda moved to approve up to \$300 to purchase a new 3-fold presentation board and printing graphics.

Duke seconded

Approved unanimously

c. Constant Contact (used for NKTA email) is up for renewal.

MOTION: Linda moved to approve renewal of the Constant Contact contract for one year at a cost up to \$350

Duke seconded

Passed unanimously

4. Port Gamble Trails Report

a. The "you-are-here" signs on the trails are weathering and need replacement.

MOTION: Linda moved to approve up to \$300 to print replacement laminated signs

Mark seconded

Passed unanimously

b. Linda reviewed the status of the three grant applications for the Port Gamble uplands.

Final presentations will be August 25, and awards will be announced in 2015 for 2016.

c. A general discussion was held of the KFBP/OPG land acquisitions including the remainder of the Port Gamble uplands.

5. Trails Committee Report

a. Linda reported on the continuing negotiations for easements or shared use with the county for the Divide Block/Port Gamble Road connector.

6. Liaison Committee Report

a. The October meeting of the Washington State Trails Committee will be in Bellingham.
b. The String of Pearls domain name held by OPG will be transferred to NKTA.

7. North Kitsap Heritage Park Report

a. A report was submitted by Carolina Veenstra to Dave and Evan. Excerpts were covered in this meeting.

C. Old Business

None

D. New Business

None

E. Other

The next meeting will be Tuesday, August 26, 3-5 P. M.

It was moved, seconded and passed to adjourn the meeting

Meeting adjourned at 5:28 P.M.

Respectfully submitted,

Dave Haley, secretary

North Kitsap Trails Association
Board of Directors Regular Meeting Agenda
Thursday 7/24/14 3-5pm

A. Business

1. Call to Order – Agenda Review
Consent Agenda/Minutes of the Previous Meeting
Treasurer’s Report Evan (see Treasurer report) 5 min

B. Reports - Committees/Projects/Updates

2. Sound to Olympics Committee Report -
BI Olympic Drive – Don 5 min
5. Water Trails- John update on NP designation 15 min
Action item: vote to approve \$350 for water trail (see attachment)
6. Fundraising Report. 5 min
Amazon Smile - Evan
7. Trails Report
 - a. Trail Plan for Port Gamble Block 15 min
3 Grants submitted from County – Linda
 - b. Divide Block – **private property agreement** 15 min
8. Communications Committee
 - a. Brochure completed Dave
 - b. Approval of domain name/ internet 5 min
9. North Kitsap Heritage Park Report Dave- 5 min
10. President’s report- Linda 10 min

C. Old Business

None.

D. New Business

E. Other

The next NKTA regular board mtg August 26 vs 28