

**North Kitsap Trails Association
Board of Directors Special Meeting
November 20, 2014**

Directors in Attendance: Linda Berry-Maraist, Don Willott, John Kuntz, Duke Bourgeois, Evan Stoll, Brooke Hammett, Russ Perisho

Directors Absent: Jon Rose, Mark Schorn, Dave Haley

Guests: Sandra Bauer, Jeff Ozimek

Recording Secretary: Jayne Larson

A. Business

1. Call to Order – Agenda Review

The Board of Directors meeting of the North Kitsap Trails Association was called to order by Brooke Hammett, vice president at 3:08 P.M. on November 20, 2014.

2. Consent Agenda

a. Minutes of the 9/25/2014 meeting

MOTION: Linda moved to approve the meeting minutes as read.

Seconded by John.

Passed unanimously.

b. Minutes of the 10/7/2014 meeting.

Paragraph 2.b was requested to be deleted from the Draft Revision 1.

MOTION: Russ moved to accept the 10/7/2014 minutes with changes.

Seconded by Brooke

Passed unanimously.

3. Treasurer's Report: Evan had reports for October and November (through 11/17/2014).

Evan notes that Union Bank is closing offices and Evan will close the NKTA account and open a new account at Kitsap Bank after January 1, 2015. He will also reset the Paypal account.

a. October's major expenses were For Craig Jacobbrown's mural which was funded

by a grant from the Suquamish Tribe and Hawkfeather expenses. Revenue includes \$240.00 for Mark's Barn Concert and PayPal. Available funds as of October 22, 2014 are \$37,347.64.

b. November expenses include expenses for Raab Park project and Village Green

project which were funded under the 2014 REI grant. Available funds as of November 17, 2014 are \$35,440.95.

MOTION: Linda moved to approve the October and November Treasurer's Reports as presented.

Seconded by Duke.

Passed unanimously.

c. Due to more major event news in November and December, NKTA will send out two extra newsletters. Note: Duke recommended that items like this could be included under a budget.

MOTION: Linda moved to approve an additional \$350.00 for communications to cover extra newsletters.

Seconded by John.

Passed unanimously.

- d. Reimburse for printing costs.

MOTION: Linda moved to reimburse \$248.50 for printing costs.

Seconded by Brooke.

Passed unanimously.

4. Executive Session discussion held.

B. Reports-Committees/Projects/Updates

1. President's Report

- a. KFBC/Grover's Creek Project

Linda attended meeting for Grover's Creek Fundraising Campaign, Phase 1, and showed the brochure. STO is clearly mentioned and Port Gamble Forest preservation is also included in the GPC campaign. GPC has requested a \$2500.00 donation from NKTA toward this fundraising. GPC has also requested NKTA help to identify potential large donors for this project.

MOTION: Duke moved to approve a \$2500.00 donation to GPC for Phase 1 Grover's Creek Campaign.

Seconded by Brooke.

Passed unanimously.

- b. KFBC/Port Gamble Block

Planned public outreach meetings for January and February 2015 on Timber ideas: two approaches – KC "restoration harvest" and timber harvest. Linda is leading a team to create a proposal.

2. Fundraising

- a. REI Grants – Linda confirmed that NKTA has until December 2015 to spend 2014 grant funds although REI still require a report filed by December 8, 2014. Raab Park and Village Green projects are completed under budget. NKHP maps' first printing is done. Updates to the map will be printed when the Expansion Block acquisition is completed and as the NKHP Trails Committee confirms new trails.

- b. Extra funds may be applied to the tools budget which was also part of the REI grant for 2014. Extra 2013 funds from REI can also go to the tools purchase. Evan, Brian, and Mark are working on the tools list. The current list includes approximately \$3000.00 worth of tools. Tools will be kept at Mark's barn.

MOTION: Linda moved to approve \$1500.00 from 2013 REI funds for tool purchases now.

Seconded by Evan.

Passed unanimously.

MOTION: Linda moved to approve \$2000.00 from 2014 REI grant funds for tool purchases.

Seconded by Brooke.

Passed unanimously.

3. Water Trails-report by John

- a. Water Trails Alliance meeting was held on November 6, 2014 and there will be another meeting on December 11, 2014 to discuss the organization of the Alliance and signage. The Alliance is going to have to start applying for grants to promote the trails, to market and administer the trails. The Alliance needs to work with municipalities and ports.
 - b. Water trails received second year National Park grant.
 - c. Evan and John have met to discuss the signage plans. There are three types of signs required: 1) on land way finding signs, 2) launch site identification signs, 3) on water way finding to identify the launch site. The logo needs to be finalized and approved by the Alliance.
 - d. Linda and Evan will work together to report on the signage plan to REI for the December 8th report.
4. Nominating Committee
 - a. Nominating Committee includes Russ, Linda, Brooke and Don
 - b. Officers planning to renew their board membership are John Kuntz and Jon Rose. Russ Perisho will not be able to renew but will be available to help on specific issues.
 - c. Visiting guests introduced themselves and described their experience and interest in NKTA.
5. Communications
 - a. New display boards were used at the Trails Conference and looked and worked well. Many good contacts were made at the conference.
 - b. Changing the regular meeting time. An evening meeting time may be easier for attendees.
 - c. Two newsletters will be sent out in December: end of the year, and special NK Heritage Park Expansion Block announcement.
 - d. Andrew has recommended a website upgrade. This issue should be discussed at another meeting.
6. North Kitsap Heritage Park
 - a. Evan reported that NKHP stewards met for their annual meeting on November 18, 2014.
 - b. Variable Density Thinning (VDT) is planned to start in 2015 at NKHP and will continue for up to 10 years. VDT is proposed for improving habitat in some of the fir plantation areas. Arno Bergstrom, KC forester, is working with the stewards to develop a plan for thinning.
7. Sound to the Olympics Committee Report
 - a. Don reports that a presentation was made to BI City Council on Nov. 19, 2014 was well received.
 - b. The Puget Sound Regional Council (PSRC) is potentially to get a grant for the 305 overpass bridge.
 - c. The board may hold a separate focus meeting on the STO before the next meeting.
8. Divide Property
 - a. Action Item: KC is studying the wetlands on the Speed property and needs the report that NKTA.

MOTION: Linda moved that the board approve the \$1250.00 to pay NKTA's portion of the fee to complete the written report.

Brooke seconded.

Passed unanimously.

- b. Challenges of the route through the Divide: There have been three meetings with the County and consultants on the route through the Divide. Challenges include both wetland areas and steep grades. To meet federal road standards, the full horse standard trail width would be 26 feet wide. NKTA supports trail access for all users, including equestrian. In the case of the sensitive wetland areas of the Divide property and especially on the bridges, it may not be necessary to meet the 26 foot requirements or to be paved. Pavement is not a plus for horses. A preferable option may be for separate soft surface paths or an informal soft shoulder beside the paved shared path.

C. Next meeting, Regular Meeting, December 18, 2014 3:00 – 5:00 PM

MOTION Linda moved to adjourn the meeting.

Brooke Seconded.

Approved unanimously.

Meeting adjourned at 5:21 P.M.

Respectfully submitted,
Jayne Larson, secretary

DRAFT

**North Kitsap Trails Association
Board of Directors Regular Meeting
Thursday 11/20/2014 3-5pm 2nd floor city hall**

A. Business

1. Call to Order – Agenda Review
Consent Agenda/Minutes of the Previous Meeting

Treasurer's Report

Evan (see Treasurer report)

5 min

B. Reports - Committees/Projects/Updates

1. KFBC- meeting Linda
ACTION ITEM: vote on NKTA \$2500 donation
GPC/Grover's Creek

15 min

- Port Gamble Public meetings
2. Fundraising
 - REI grant Trail projects - Linda 5 min
 - Tools list finalized and **ACTION ITEM: Vote on expenditure Evan** 5 min
 - Water Signs- John 5 min
 - Final report to REI 5min
 3. Membership -
 - a. Flyers distributed, EMBA Westsound willing to send out info to their members
 - b. Darren Gray volunteered to send out email reminders for renewals 5 min
 4. Nominating Committee: Russ/ Brooke 30 min
 5. Communications Committee: display boards, newsletters, website update 5 min
 6. Water Trails: John to update 5 min
 7. North Kitsap Heritage Park Report Dave- 5 min
 8. Sound to Olympics Committee Report -
 - BI segment 5 min
 - Divide- trail standards, route challenges 5 min
 - ACTION ITEM: Vote on Speed wetlands 5 min
 9. President's report See Linda's report 15 min
 - a) meeting w/ Rob?
 - b) meeting w/ KC Public Works--Miller Bay Road
 - c) Scheduling Jan.meeting w/ KC Parks--REI grant and shoreline park planning?
 - d) Invite to Kitsap Co. Non-motorized committee

C. Old Business

D. New Business

E. Other

The next NKTA board mtg : Annual Meeting Date: Dec??
Retreat: Jan ??