

**North Kitsap Trails Association**  
**Board of Directors Regular Meeting**  
**January 22, 2015**

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Directors in Attendance: Linda Berry-Maraist, Brooke Hammett, Mark Schorn, Don Willott, John Kuntz, , Evan Stoll, Duke Bourgeois, Dave Haley, Jeff Ozimek  
Directors Absent: Jon Rose, Sandra Bauer  
Recording Secretary: Jayne Larson

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**A. Business**

1. Call to Order – Agenda Review

The Board of Directors meeting of the North Kitsap Trails Association was called to order by Brooke Hammett at 4:05 P.M. on January 22, 2015.

2. Consent Agenda /Minutes of the December 18, 2014 meeting

MOTION: Dave moved to approve the consent agenda.

Seconded by Jeff.

Passed unanimously.

3. Treasurer's Report: Evan submitted the January report (through 1/20/2015), including the Inventory List as of 12/31/2014, and the 2014 Annual Treasurer's Report. Treasurer's Report shows \$38,975.02 available funds, with \$9,102.24 available in unobligated funds.

MOTION: Dave moved to accept the Treasurer's Report and the 2014 Annual Treasure's Report as submitted.

Seconded by Duke.

Passed unanimously.

**B. Reports-Committees/Projects/Updates**

1. Nominating Committee

Brooke reports that Kelly Kim-Campo has given his regrets that he is unable to serve on the board at this time. He is willing to help NKTA on work party projects.

2. Proposed 2015 Budget

Evan submitted a proposed budget based on 2014 expenses. This list was a first discussion of the budget which will be reviewed and developed further and voted on at the next meeting.

3. Water Trails

a. Evan and John reported on a recent signage meeting. There is good support from both the Kitsap County Parks and the Suquamish Tribe.

b. Evan and John also plan to attend the Board of Commissioners meeting on January 26, 2015 to review the signage/logo and to discuss and hopefully decide a date for the national trail status celebration. The target date is Saturday June 27,

2015 at the Silverdale waterfront. John would like NKTA to participate and support the celebration when it happens.

- c. John discussed the recent report from the State on the amount of recreation generated revenue. This report provides positive data which supports funding recreation opportunities.
4. North Kitsap Heritage Park Report
    - a. Dave reported that the mural at the parking lot was blessed in a ceremony in early January.
    - b. The next work party will be Saturday February 14, 2015 and he hopes to recruit some EMBA people to help with the gravelling project on the boundary trail. Dave reports that the rock-fabric- rock technique appears to be working well.
  5. Sound to Olympics Trail Report
    - a. Don reports that Bainbridge Island is trying to add a new park with the acquisition of acreage between High School Road, Madison and 305. This land would really benefit the BI segment of the STO.
    - b. Don also reported that high level officials with State DOT reviewed the casino intersection and bridge and are aware of the need for a pedestrian/cyclist pathway through the area.
    - c. Don reported that he may volunteer to sit on the review board for the Tiger Program grant funding since he does not have a conflict of interest with any grants in progress at this time.
    - d. Linda reported on the Divide Feasibility Study. NKTA has been working with the County and GPC and developed a valuable and positive working relationship. NKTA has flagged a route through the wetlands and slopes that meets federal road standard maximum slopes for a shared use path but minimizes impact on sensitive areas.
    - e. Speed property update: Linda reports that she has concerns on timing.
  6. KFBP Report
    - a. Linda reports on a meeting held last week. KFBP is planning for a Divide Riparian fundraising committee in spring and they have asked for help with contacts to major donors.
    - b. Port Gamble property outreach on timber option is delayed until there is a plan.
  7. Trails:
    - a. PG Shoreline Block: The GPC November 1, 2014 clean-up project found and collected lots of trash but did not remove the trash promptly. The NKTA Board supports public clean-up efforts.
    - b. EMBA has requested NKTA sign a support letter for a Poulsbo Pump Track park. The Board was very positive about the park and agreed to sign the letter.
  8. Fundraising

- a. REI Grant application process is coming soon. The Board discussed proposing the Port Gamble Beaver Pond Trail reroute as a potential project. Linda will follow-up with the count.
  - b. Linda has sent thank you letters out to two 2014 large yearend donors.
  - c. Great Give is also coming up and there will be a training/orientation meeting which someone from the board should attend to try to maximize NKTA results from the Great Give. Need a board member to lead the effort.
  - d. Potential grant for additional PG Shoreline clean-up  
Bell Bicycle Helmet grant may be a good grant to try for in 2016.
  - e. Linda discussed NKTA role for a clean-up grant at the Poulsbo Fish Park. After discussion, the Board agreed that NKTA could provide support as an umbrella organization for the Fish Park volunteers to run their grant through.
9. Communications Committee: Brooke and Linda noted that the final map showing thinning and trail closures has not been received from OPG.
10. Membership
- a. The Board discussed and agreed that donors be “members” and be added to the email list.
  - b. Joint membership with EMBA was discussed. The Board’s consensus is to agree with a discounted membership. The committee will discuss further and return to the Board with a proposal.
11. Executive Committee
- a. Linda has provided a proposed agenda for the Board Retreat including list accomplishments, goals and objectives, 2015 priorities, develop a work plan and choose committees.
  - b. Mark has sent out a revised list of Goals and Objectives.
  - c. Linda reported on the meeting with Commissioner Gelder which was very positive. The Heritage Park Expansion celebration may be later.
12. President’s Report
- a. Linda will be following the Poulsbo Transportation Plan. Her focus will be on plans to bring the STO through the city.
  - b. Linda will set up a meeting with new Commissioner Ed Wolfe for NKTA board members.

**C. Next meeting, Board Retreat, January 29, 2015 2-6 p.m.**

**D. Next Regular Meeting, February 26, 2015 from 4-6 p.m.**

MOTION Mark moved to adjourn the meeting.

Linda Seconded.

Approved unanimously.

Meeting adjourned at 6:05 p.m.

Respectfully submitted,  
Jayne Larson, secretary

## **DRAFT**

### **North Kitsap Trails Association Board of Directors Regular Meeting Thursday 1/22/2015 4-6pm 2<sup>nd</sup> floor city hall**

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#### **A. Business**

1. Call to Order – Agenda Review  
Consent Agenda/Minutes of the December 18 2014 Annual Meeting 5 min  
Treasurer’s Report Evan (see Treasurer Report) 5 min

#### **B. Reports - Committees/Projects/Updates**

1. Nominating Committee- Propose new Board member Kelly Kim-Campo 10 min
  - a. Vote (2015 term)
2. Proposed 2015 budget--first discussion (Evan) 10 min
3. KFBP-Linda 5 min
  - a. Ideas for donors to Divide Riparian area?
4. Trails: 5 min
  - a. Port Gamble Trail heads issues & proposed trail head clean up w/ EMBA
  - b. Request from EMBA for support letter for Poulsbo Pump Track
5. Fundraising 5 min
  - a. REI 2015 grant readiness?
  - b. 2014 year end donations
  - c. Great Give and trainings
  - d. Potential grants for additional PG shoreline block clean up?
6. Membership - 5 min
  - a. Discussion: Should all donors be "members" and added to email list?
  - b. Joint membership w/ EMBA?
5. Communications Committee: 5 min
  - a. Next newsletter Port Gamble thinning (Brooke & Linda)
6. Water Trails: 5 min
7. North Kitsap Heritage Park Report Dave- 5 min
8. Sound to Olympics Trail Report - 15 min
  - a. Divide Feasibility study update
  - b. Speed Update
  - c. BI segment
9. Executive Committee
  - a. Proposed Board Retreat Agenda (Th 2/29 2-6) & attachments 15 min
  - b. Report on meeting w/ Commissioner Gelder
10. President's Report 5 min
  - a. Poulsbo Transportation Plan update and STO presentation

b. Proposed meetings w/ 1) Co. Parks staff 2) Ed Wolfe

- C. **Old Business**
- D. **New Business**
- E. **Other**

Next meetings: Board Retreat 2/29 2-6 p.m., Board meetings: Feb. 26, March 26 4-6 p.m.