

**North Kitsap Trails Association
Board of Directors Meeting
February 26, 2009**

Attendees: Jon Rose, John Hawkins, John Willett, Linda Berry-Maraist, Sue Schroeder, Corinne Galeria

A. Business

1. Call to Order – Roll Call

The Board of Directors meeting of the North Kitsap Trails Association was called to order by Jon Rose, President, at 3:15 p.m. on February 26, 2009 (Agenda-see Attachment 1)

2. Approval of minutes from last meeting

- a. See Attachment 2 for minutes from January 22, 2009
- b. Linda Berry-Maraist made motion to approve
- c. John Willett seconded motion
- d. Unanimously approved

3. Treasurer's Report

- a. John Kuntz absent, no report at this time

4. Form 1023 Status

- a. Form is completed, however narrative is still being reviewed
 - o Sent form to Joan Lukasik to review
 - o Sent form to Tom Schroeder with Davis Wright Tremaine to review
 - o Tom suggests at this time we do not submit the narrative the way it is to the IRS, it is incomplete and will not pass, currently it's a one page narrative and usually they are about 16 pages
 - o For Davis Wright Tremaine to complete form, it will cost approximately \$5,000.00. We will not be utilizing DWT to complete the narrative
 - o Have Duke and Joan get together to go over form and make sure it looks good to submit. John Willet will talk to Joan and make sure this is set up
 - o The NKTA should do the best they can, submit the form with narrative and answer any questions from the IRS if they come up

5. Mission/Vision Statement, Goals, Budget

- a. Linda suggests we schedule a meeting with Sue Abbott and start the Mission/Vision Statement process with her
 - o Sue Schroeder to email attendees from January meeting, let them know we need 6-8 people for a committee then set up date and time to go over Mission/Vision statement

B. Updates

1. OPG Update

- a. We subdivided 16,000 acres into 20 acre lots, this resulted in 716, 20-acre parcels
- b. We have created value for our shareholders and protected the company from any unexpected down-zoning of our lands
- c. We are still interested in the String of Pearls concept as long as clustering can be a part of the design as this will allow for contiguous open spaces for trails and community/public use
- d. We have spent over \$10,000,000 in environmental clean-up on the mill site at Port Gamble
- e. RWIP, in review at a county level at this point – we still desire RWIP in order to do our clustering concept so that we can go forward with the String of Pearls concept
- f. RWIP appeals denied, now the county will write up findings for the Judge, the Judge completes the paperwork and files the official decision

C. Funding

1. The following issues were on the agenda but will be tabled until another meeting
 - a. Political and funding stances as a non-profit
 - b. Funding Ideas
 - c. Options for M&O Funding

D. Projects/Other

1. The following issues were on the agenda but will be tabled until another meeting:
 - a. Master Plan Committee Leader
 - b. NKTA Open House Discussion
2. Event Idea
 - a. Have one of the local high schools form a “Trail-A-Thon” to complete the trail from Indianola to Heritage Park
 - b. The students would get pledges for committing to a certain amount of trail work and they would earn money for new football field lights
3. Meeting with KCAC – April 1, 2009
 - a. Greg Platz contacted us and would like us to speak about NKTA at their meeting April 1, 2009
 - b. We suggest John Willett give the presentation
4. Group Discussion
 - a. Invite Harmony Starr to next board meeting to see what her interest might be as it pertains to becoming Board Secretary and/or managing the web site
 - o Jon will call Harmony
 - b. Dinner meeting with Steve Bauer and topics to discuss
 - o Mapping
 - o NKTA Efforts
 - o Water Trails
 - o String of Pearls

Meeting adjourned at 4:56 p.m.

Respectfully Submitted:

Corinne Galeria
Assistant to the Secretary of NKTA

Administrative Assistant
Olympic Property Group

Attachment 1 Agenda

NKTA February Board Meeting

February 26, 2009
1 Hours, 40 Minutes
Olympic Property Group - Board Room
3:00 – 4:40 p.m.

Meeting called by:	NKTA	Type of meeting:	Monthly Board Meeting
Facilitator:	Jon Rose, President	Note taker:	Corinne Galeria/Sue Schroader
Attendees:	Jon Rose, Sue Schroader, Corinne Galeria, Linda Berry-Maraist, John Willett, John Kuntz, John Hawkins, Duke Bourgeois		
Please read:	Minutes from last meeting		

Agenda

Business

Call to order – roll call	Jon Rose	1	
Approval of minutes from last meeting	Jon Rose	1	(Attachment 1)
Treasurer’s Report	John Kuntz	1	
Form 1023 Status	Sue Schroader	1	
Mission/Vision Statement, Goals, Budget	All	1	

Updates

OPG Update	Jon Rose	15	
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Funding

Political and funding stances as a non-profit	John Willett	10	
Funding ideas	All	10	
Options for M&O Funding	Linda Berry-Maraist	10	

Projects/Other

Master Plan Committee Leader	All	10	
NKTA Open House Discussion	All	10	
Event Idea	Linda Berry-Maraist	10	
Kingston-Indianola Link	Linda Berry-Maraist	10	
Meeting with the KCAC – April 1, 2009	Jon Rose	10	

Attachment 2 Meeting Minutes

North Kitsap Trails Association Board of Directors Meeting January 22, 2009

Attendees: Jon Rose, John Hawkins, John Willett, Linda Berry-Maraist, John Kuntz, Duke Bourgeois, Jim Trainer, Sue Schroader, Corinne Galeria

A. Business

1. Call to Order – Roll Call

The Board of Directors meeting of the North Kitsap Trails Association was called to order by Jon Rose, President, at 3:12 p.m. on January 22, 2009

2. Approval of minutes from last meeting

- e. See Attachment 1
- f. Linda Berry-Maraist made motion to approve
- g. John Willet seconded motion
- h. Unanimously approved

3. Treasurer's Report

- a. No report at this time, there will be reports in the future
 - o No Expenses at this time
 - o Have checks now and \$545.00 in checking account

4. Form 1023 Status

- b. Form is complete
 - o Duke and Sue to meet to review form before mailing
 - o Will mail form by end of January 2009
 - o Will need check for \$350.00 for filing
 - o Duke will provide us with a copy of entire form
 - o Use P.O. Box as mailing address going forward

5. Volunteer Update in Kitsap County

- a. Jim Trainer spoke with group about two (2) volunteer programs
 - o One is through the County, will have a budget of \$380,000 and is looking to develop a crew of 18 people
 - o The (county) crew in the Spring and Summer will develop trails in Kitsap County
 - o The (county) crew in the Fall and Winter will plant trees
 - o The next program would be through the VA, Veterans Admin

- It will be a 10 person crew from the Iraq Veterans
 - The VA group is looking for work now

 - We should consider using the crew(s) to complete trails Indianola to Kingston and Kingston to Heritage Park
 - Have Elizabeth Wilson follow up and contact Great Peninsula Conservancy
 - Jim Trainer to keep us posted going forward
6. Recap of Sue Abbott Meeting
- a. See Sections A7, A8 and D within minutes
7. Mission / Vision Statement
- a. Do we need sub-committee for Mission/Vision Statement?
8. 2009 Goals
- a. What are the committees?
 - b. Need right committees to get the work plan done
 - c. This year our goals are
 - NK Water trails
 - Master Plan
 - Indianola to Kingston
 - Paddle Kitsap and other events
 - d. Committees
 - Users
 - Tech
 - Political/Finance
 - Organizational
 - Wildlife
 - Water trails
 - Pearls
9. 2009 Budget
- a. No discussion (table until another meeting)

B. Updates

- 1. Water Trail Update

C. Funding

- 1. Political and funding stances as a non-profit (Table until Feb)
- 2. Funding Ideas (Table until Feb)
- 3. Options for M&O Funding (Table until Feb)

D. Projects/Other/Next Steps

- 1. Discussion regarding Master Plan
 - Master Plan
 - User Input

- Incentives
 - Finances
 - Trail standards
 - Route
 - Cost to build
 - Cost to maintain
 - Phasing
2. Work Plan
 - See Attachment 2
 3. Try and get scheduled in workshop with Commissioners
 - Bring the County our work plan and spend half hour with them
 4. Confusion with NKTA Website
 - Some people just want to see trails
 - Make trails separate
 - Consider Harmony Starr, Andrew for Webmaster
 - Have them take a look at String of Pearls site and start building NKTA Website

Meeting adjourned at 5:12 p.m.

Respectfully Submitted:

Corinne Galeria
Assistant to the Secretary of NKTA

Administrative Assistant
Olympic Property Group