

Meeting Minutes

Date: May 1, 2008

Re: Meeting No. 2 – April 22, 2008 GPS GIS Training

Attendees: Ben Elmer, Andrew MacMillen, Linda Berry-Maraist, Greg Cioc, John Hawkins, Tom Curley, Dave Haley, Dan Hamlin, Don Willott, John Willett, Jim Coan (Guest/Triad Associates)

Introductions

The first half of the meeting much was discussed about maps, types of maps, data that we want to put on the maps and some discussion of access and right of ways and private property.

Then we sat down and discussed what standards we will use to gather information and where to direct it so that it will be consistent and all information will be gathered at one point, assimilated then mapped out.

GPS DATA STANDARDS

1. When using the GPS confirm that it is set for WGS 84 datum. This is usually the default for the Kitsap area.
2. We will use Degree.Minutes.Seconds.ss
3. File Format will be .GPX
4. When naming a file the file name will be: YYMMDD_author_location.GPX
5. Data form should include: Who, Where, When and Why
6. In a future tech meeting will do a GPS Train-up as well as a compass/pacing train up

RECOMMENDED PROCEDURES

1. When mapping we need to find many stable waypoints. The best way to do this is by sitting on a way point for at least 5 minutes. This allows the GPS to connect to as many satellites as possible
2. Set unique tracks per route
3. We will use a magnetic compass to augment the GPS. This will help in areas with thick canopies when GPS reception is poor.
4. All Data collection will go to Andrew MacMillen, he will gather the data and assimilate it.
AndrewM@Hawkfeather.com
5. The Data goes from Andrew/NKTA tech to OPG/NKTA/Sue Schroader
6. From there OPG Imports Data to GIS

The next meeting will be at the Poulsbo Council Chambers on Wed May 14th, 1 to 3:30pm

Respectfully Submitted:

John Hawkins